## **Ordering MOAACC Shirts**

- 1. Click on this link: <u>https://moaacc.deco-apparel.com/</u>
- 2. Click "**Start Shopping**" below the MOAACC Logo
- 3. Select your shirt: men's or women's, pocket/no pocket and then click "**Add to Cart**"
- 4. When Shopping Cart appears, verify your item, and click "edit" below shirt information on left.
- 5. Enter your name and Branch (U.S. Air Force, etc.), click on the color of shirt you desire, select your size by placing the number of shirts you are ordering in the box of the appropriate size. Click "Add to Cart"
- 6. Click "Check Out" in black box in center of screen.
- 7. Review Product (price, color, size) and click "Check Out"
- 8. Complete Shipping/Billing Info, check first two blocks at bottom of page and then click "**Proceed to Shipping Method**".
- 9. Select "**Pick up at Your School**(for store pickup) or **FedEx Shipping** (additional charge shown) Select "**Proceed**".
- 10. Go to Payment info and complete. Click "Proceed to Check Order Info"
- 11. Confirm that all information is correct and click "**Complete Order**"

If you are interested in long sleeve shirts, sweaters, jackets or other apparel, please email Bartman Enterprises, <u>papanole@aol.com</u>, and they will send you catalog pictures and prices.